Fridays, 1-3 p.m.
Class location: PV 274

Instructor: Susan Siena, Ph.D.
Office: 220 SPEA
Office hours: Fridays, 3-4 p.m.
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Required texts and materials:
Additional readings will be found at the Oncourse site: https://oncourse.iu.edu/portal/site/SP14-BL-SPEA-V260-20022

For each class session, bring a copy of the reading to class with you.

Classmates: Write down contact information for two classmates here:

Course goal: By the end of this course students will be able to participate effectively in a Model United Nations simulation.

Why participate? Model UN places you in a professional setting in which you interact with students from all around the country. The skills you develop in Model UN will serve you well in any future career path because you will be negotiating complex issues in a “real life” environment.

Learning outcomes:
(1) Understand and explain basic principles of international relations: national interest and institutional structure. By the end of the course, you should be able to explain what happened in a simulation using these concepts. You will be responsible for determining the national interest of your country and understanding how this interest interacts with those of other states. You will also learn to work within the institutional structure of the United Nations, and be able to explain how this structure shaped the outcome of negotiations.
(2) Understand several UN member states; you will become deeply familiar with the countries you represent, including their political, economic, and cultural characteristics.
(3) Understand several global issues; you will be able to explain the global issues to be negotiated.
(4) Improve communication and research skills; you will practice parliamentary procedure, resolution-writing, negotiation, public-speaking, and research skills.
**Assignments and Grades: Total Points = 1000**

Class Participation: 100
Test: 100
Homework Assignments/Speeches: 100
Practice Simulations: 100 (two in class; one optional Saturday)
Group Presentation: 100
Position Paper (internal/long): 100
Conference Research Binder: 150
Conference Participation Grade: 100
Written Analysis of Conference: 150

**Participation Grade Guidelines:**
A: This student has no unexcused absences, has arrived on time for all classes, and has actively participated in all classroom activities. His/her remarks in class demonstrate preparation before class. Also, this student’s remarks in class consistently demonstrate that critical thinking about the class material.
B: This student has arrived on time and actively participated in all classroom activities. Remarks in class demonstrate that student has read assigned material, but do not go above and beyond with careful critical thinking. May also be assigned for A students who have an unexcused absence, are regularly late for class, or inconsistent in their active participation.
C: This student has arrived on time and participated in all classroom activities. Remarks in class do not consistently demonstrate good preparation. A “C” grade may also be assigned for two unexcused absences, frequent lateness, or students who do not regularly participate during class.
D: This student has three unexcused absences, is often totally unprepared for class, and/or does not participate in over half of class sessions.
F: This student has four or more unexcused absences, is never prepared for class, and/or does not participate in more than one or two class sessions.

**Grading of Homework and Speeches:** Homework and speeches will be scored as follows:
4: Assignment is complete and well-prepared
2: Partially incomplete or inaccurate, preparation appears rushed
0: Totally inadequate or not submitted/delivered
The total homework score will be a percent of the possible total points.

**Grading of the Simulations:** The following criteria will be considered in grading your participation in the in-class and intercollegiate simulations:
1. Professionalism throughout the entire event (appearance, courtesy, punctuality, etc.)
2. Use of UN Procedure (written & oral)
3. Knowledge of the Issues under Negotiation (as demonstrated during the session & in written work)
4. Appropriate Representation of Member Country (policies, allies, etc.)
5. Public Speaking Skills (assertiveness, clarity, appropriate emotion and humor, brevity)
6. Negotiation Skills (ability to persuade other delegates)
7. Engagement (raising placard, participating in caucuses)
8. Improvement of Skills (is there a notable improvement?)

**Extra credit** will be limited to attendance at two pre-approved events related to international affairs. You may submit a summary of the event in writing and your attendance may be verified by the instructor. No extra credit will be offered after the last week of classes; the event must be approved by the instructor and announced in advance to the entire class. You may earn up to 10 points for each event for a total of 20 points possible. These extra points will be applied up to 979 total. You may not earn an A+ using extra credit.

**Grading Scale:**

| Assignments will be graded according to the grading scale below. Final grades will be determined using the weighted average of the assignments. Your final grade will be rounded up only if you are within .5% of the next grade. |
| 980-1000 A+ (excludes extra credit) |
| 930-979 A |
| 900-929 A- |
| 870-899 B+ |
| 830-869 B |
| 800-820 B- |
| 770-799 C+ |
| 73-769 C |
| 700-729 C- |
| 600-699 D |
| 000-599 F |

Check the Oncourse gradebook to view grades as they are recorded.

**Weekly Topics:** Each week will include a practice session. Our goal is for each student to speak in every class meeting. **Note:** All assignment due dates and the course schedule are subject to change at the instructor’s discretion; students will be given reasonable notice in class of any changes; in addition, changes will be posted as announcements in Oncourse. It’s your responsibility to check the Oncourse site and your IU e-mail before each class session. If you do receive an e-mail update, be aware that I will not receive a message you send as a reply – contact me at sjsiena@indiana.edu.

**August 29:** What is the UN? A brief look at its history & purpose. Review of syllabus & personal introductions. Begin to learn parliamentary procedure.

*In class:* Practice parliamentary procedure. 30 second speeches on “my personal flag.” Assignments for next time.

**September 5:** How the UN Works in Detail. Principles of effective public speaking.

*Before class:* Read Chs 1 & 2. Prepare 30 second speech on one UN body; submit outline at the beginning of class.

*In class:* Practice simulation using parliamentary procedure. 30 second informative speeches about a UN body.

**September 12:** National Interest and Diplomacy – Thinking like a Diplomat; Writing Position Papers

*Before class:* Prepare 30 second speech on an international news story of your choice; submit outline at the beginning of class. Reading via Oncourse: AMUN rules & information on position papers.
In class: Begin work on position papers. Deliver speeches. Practice simulation. Assignments for AMUN.

**September 19:** Major Challenges Facing the UN: Peace and Security; Writing Resolutions
Before class: Read Ch. 4 & 6. Prepare a one-page briefing for a U.S. government official visiting your AMUN country. What does s/he need to know? In class: Practice simulation, division of tasks for country research.

**September 26:** Economic Development and Human Rights; How to Caucus
Before class: Read Chs. 3 & 5. Prepare a one-page briefing on the topic you researched for your group presentation.

In class: Country team meetings – share information, develop country presentation. Guest speaker: Mara Gonzalez Souto, IMUN Club President.

**October 3:** Test at beginning of class on parliamentary procedure and the UN.
Before class: Review for test. Bring in a draft resolution on a topic of your choice and turn it in before class starts.


**October 10:** FALL BREAK, NO CLASS

**October 17:** AMUN Public (Short) Position papers are due today in class. Teams present on AMUN countries. Discuss research on topics.

**October 24:** Simulation: This session will be graded; absence will result in zero for 7.5% of course grade. Wear Western business attire – jacket & tie for men, dress pants/skirt for women.
Before class: prepare position paper for today’s simulation and submit before start of class. Be sure you explain WHY your country takes the position it does.

In class: 2-hour simulation. Everyone must raise placard and speak.

**October 31:** Simulation: This session will be graded. Wear Western business attire.
Before class: Write a review of your performance last time – what did you do and why? What will you differently this time?

In class: 2-hour simulation. Everyone must raise placard and speak.

**November 7:** Research for binders on committee topics. Meet at Bus/SPEA library.
Before class: Write a review of your performance last time – what did you do and why? What will you differently at AMUN?

Nov. 14: LONG (internal) position papers and binders due. Individual interviews with instructors scheduled during class period. Be prepared to answer questions about your country and your committee!! You will also report out to the others working on your committee.

Nov. 21: Be prepared with a 2 minute opening speech on EACH of the topics for your committee; submit outline of your speech at the beginning of clas. The topic on which you deliver a speech will be selected randomly.

**Intercollegiate Simulation: November 22-25 in Chicago. Your participation will be graded!**

**Nov. 28:** NO CLASS – HAPPY THANKSGIVING

**December 5:** Class discussion: what did you learn at AMUN?

Final Papers Due by the beginning of Class on Dec. 5th.

December 12: No class meeting
Plagiarism and Academic Dishonesty  SPEA faculty do not tolerate cheating, plagiarism, or any other form of academic misconduct. Please read the Indiana University student code of ethics at http://www.iu.edu/~code so that you will be sure to understand what these terms mean and what penalties can be issued for academic dishonesty. Academic dishonesty can result in a grade of F for the class, and an F for academic dishonesty cannot be removed from your transcript. Faculty members are required to report academic dishonesty to the Dean of Students and disciplinary action can be taken by the Dean. Significant violations of the Code can result in expulsion from the university. Academic dishonesty includes falsifying a sign-in sheet, cheating in any form on papers, tests, and the final exam. Papers and exams must be entirely your own work although you may ask someone to review out of class papers for clarity, organization, and grammar. You must provide a citation when you borrow words, ideas, or information from any source. Depending on the severity of the offense, plagiarism may result in a failing grade.

Course Policies:

Attendance: Attendance in class is required. Unexcused absences will severely affect your participation grade. Excuses will be considered as described below. Unexcused absences will include arriving more than 10 minutes late or leaving class early except for illness, family emergency, or IU activity. Your work, class, and student activity schedules must accommodate participation in the entire class period.

Required fees for intercollegiate Model UN: The costs of travel and lodging will be covered by the university. You will need to have money with you for food and other incidental expenses. Please arrange now to have these funds available.

Model UN Dress Code: Please also be prepared with business attire for our practice simulations and our intercollegiate conference (four days): shirts and ties for men, skirts/slacks for women. Students should dress as professional diplomats. Be prepared for very cold weather in Chicago.

Attendance at Intercollegiate Simulation: Students will be asked to make a firm written commitment to attend the intercollegiate simulation in Chicago. Once this commitment has been made, absences will be excused ONLY in extreme emergency situations such as serious illness or family emergency. All excuses must be documented and the work missed must be made up through a written assignment. Failure to attend the conference without an acceptable excuse will result in a failing grade in this course.

*Alternative to Simulation: Students who are unable to attend the intercollegiate simulation in Chicago may choose to write a ten to fifteen-page research paper analyzing the UN’s activities in a particular area. Students who choose the research option will be interviewed about their research. Those who choose this option must consult with the instructor for a detailed assignment sheet and to arrange a presentation date. Rules for late papers will apply.

Conference Papers: Students attending the intercollegiate simulation in Chicago must submit a research binder and long (internal) position paper before the event and a written analysis afterward. Failure to
submit either of these will result in a failing grade in this course. The binder and long position paper will demonstrate your preparation for the intercollegiate conference. Following the intercollegiate conference you should submit a statement discussing your participation and analyzing the outcome of your session. Detailed assignment sheets will be distributed before these assignments are due.

Late assignments: Graded assignments will be reduced by one level (A to A-, etc.) for each 24-hour period they are late. Penalties begin at 5 p.m. on the date due. Homework should be submitted before class starts. If it is submitted late, one point will deducted beginning on the date due, with an additional point lost for each additional 24-hour period.

Auditors: Auditors will be allowed ONLY at the instructor’s discretion and ONLY if students have demonstrated a commitment to Model UN through active club membership and/or past experience. Auditors must also provide me with a copy of their schedule showing 17 credits, AND sign a contract committing to complete ALL class work including no more than one unexcused absence. After more than one unexcused absence or missing assignment, auditors will no longer be allowed to participate in the class meetings.

Excuses: Excused absences, extended deadlines, and make-up quizzes and tests will be offered only at the instructor’s discretion when a student has a valid excuse that can be documented. Valid excuses must be discussed in advance except in emergency situations that make contacting the instructor or TA impossible. Excuses that may be considered include serious illness of yourself or a family member, attendance at funerals, religious observances, and participation in IU collegiate athletics or other official campus activity. All excuses should be submitted by e-mail with documentation and an explanation. If you know in advance that you have a conflict, contact your instructor right away. If your excuse is accepted and you miss a test or paper deadline, you must arrange to make up the test or submit the paper on the next business day. It is YOUR RESPONSIBILITY to find a way to make-up missed work. That means checking your campus e-mail and being where you will say you will be for the make-up. If you do not complete the work on next business day and do not have a valid, pre-arranged reason for extending this deadline, you will receive a zero.

Civility: So that you do not disturb others, I ask that you follow the guidelines below during class.

- Please do not use your cell phone to send or receive texts or e-mail during class.
- Your cell phone ringer should be set to silent during class.
- During instructional time, laptops should be used for coursework only. The TA will monitor laptop use.
- Inappropriate behavior will mean that you will receive an unexcused absence for that day.
- Rules of appropriate student conduct apply at all off-campus or non-classroom events, and student disciplinary penalties apply just as when you are on campus.
- Questions or concerns should be discussed privately with the instructor or teaching assistant.

Pursuant to the Indiana University Student Code of Conduct, disorderly conduct which interferes with teaching or other university activities will not be tolerated and will be immediately reported to the
Office of The Dean of Students for appropriate disposition which may result in disciplinary action including possible suspension and/or expulsion from the university. (Source: SPEA Academic Policies)

**Conduct at Conferences:** All IU policies apply at our intercollegiate conference in Chicago, including disciplinary procedures for violations. Additionally, the IUMUN team has implemented a strict code of conduct that all delegates will be expected to follow. Mature, professional conduct is fully expected as we are representing Indiana University. Severe violations during the conference may result in suspension of delegate rights and a failing grade. You are expected to be professionally dressed, punctual, and respectful of everyone AT ALL TIMES during intercollegiate conference. Refrain from any behavior or remarks (verbal or via social media) that you would not be proud to discuss with university authorities.

**Team:** Enrollment in this class means that you are part of the IU Model UN team for this semester. Some members of the class and/or team may have previous experience with Model UN. Others may be “newbies.” Please be respectful of all team members and your coaches by providing positive suggestions and directing any questions about team policies to Professor Siena or one of the TAs. The team does hold meetings outside of class time, and all class members are welcome and strongly encouraged to participate in these meetings of the Model UN student organization. Announcements regarding team activities must be limited to the beginning or end of class.

**Students with Disabilities:** Students with a learning disability, hearing impairment, speech impairment, or any other disability that may affect their ability to fulfill a course requirement should contact the Disability Services for Students in the Wells Library, (812) 855-7578. (Source: http://www.indiana.edu/~college/ado/policies.shtml). You must contact Professor Siena right away if you have documents from Disability Services that indicate a need for accommodation. Please stop by office hours or send an e-mail to sjsiena@indiana.edu.

**Religious Observances:** Please contact Professor Siena if a religious observance requires you to miss class or simulation. Under IU policy, students are required to request accommodation for religious observance before, not after, it occurs. (Source: http://www.indiana.edu/~deanfac/holidays.html)