

**Syllabus**  
**Healthcare Management & Policy (H124) (Section 15079)**  
Indiana University School of Public and Environmental Affairs  
Spring 2017

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Instructor: Dawne DiOrio, M.P.A.  
Class: T/R, 6:00 – 7:15 p.m.  
Room: Jordan Hall 065  
Email: [dkdiorio@indiana.edu](mailto:dkdiorio@indiana.edu)  
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**COURSE OBJECTIVES**

This is an introductory course designed to present a broad overview of the U.S. health care delivery system. The course will examine the organization, functions and roles of the system. Current health care delivery programs are also studied and contemporary problems analyzed. This course is a requirement for the degree Bachelor of Science in Health Care Management and Policy at SPEA.

By the end of the course, students will be able to:

- Define the components of the U.S. Health Care Delivery System (HCDS);
- Specify the roles and functions of each component;
- Analyze the performance of the HCDS and identify current problems;
- Discuss the role of government and private sector in the function of the system;
- Identify key stakeholders and their influences on the HCDS
- Identify and discuss current initiatives designed to solve HCDS challenges

**REQUIRED READINGS**

Textbook:

United States Health Care System: Combining Business, Health, and Delivery, 3<sup>rd</sup> ed.  
Austin & Wetle, 2017

ISBN-13: 9780134297798

Available at IU Bookstore and TIS

E-book is fine. Link to buy or rent an e-text

<https://www.vitalsource.com/educators/products/united-states-health-care-system-the-anne-austin-victoria-wetle-v9780134297927>

Additional readings may be assigned in advance and provided on Canvas under “Resources”.

Recommended Reading:

The American Health Care Paradox, Bradley, Elizabeth and Taylor, Lauren, Public Affairs, 2013

### COURSE REQUIREMENTS AND BASIS FOR FINAL GRADE

Success in this course will require students to be organized and responsible for content outside of the classroom. Several class periods will require the student to independently complete assigned content such as readings, assignments, view films, etc. Each class period will be posted on Canvas at the start of the semester so students can manage their calendars to either be present at an in-person class or plan to do assignments on their own.

Students are expected to have read the assignments before the class and take an active role in class discussion.

- **Tests**

Six (6) tests will be given, and will comprise 60% of the final grade. Tests are *NOT* cumulative. Content of the tests will be based on lectures, films, and reading assignments. Format of the tests will include multiple choice and true/false. Tests *MUST* be taken during the scheduled time period unless documentation of day of religious observation or IU athletics participation is provided one week in advance. Makeup tests will be granted only in the above situations if arranged in advance. Verification from a physician is required for absence during a test for medical reasons, and makeup tests will be on a case-by-case basis at instructor discretion.

- Final exam – a cumulative final exam will be given at the time set by the Registrar, and comprises 25% of the final grade

- **Attendance and Participation**

Attendance will comprise 15% of your final grade. Attendance and participation in class is essential for your understanding of the material and to perform satisfactorily on the tests. Attendance at all in-person classes is considered mandatory, and test sessions do not count toward attendance. It is your responsibility to sign the attendance roster each class session. Two classes will be deducted as absent if a student does not attend on a night we have a guest speaker. Any student with more than two unexcused absences in the semester will not receive any credit for attendance.

Two individual assignments will count toward the attendance grade.

If a student has an unforeseen event requiring them to miss class, this can be excused if three conditions are met: 1) the absence must be unplanned or timing out of student’s control; AND 2) absence must be for a very important reason as judged by the instructor AND 3) documentation is provided to the t.a. or instructor before the absence (preferable) or within two days after the absence.

## GENERAL EXPECTATIONS

1. Attendance and participation at class is essential. Experience shows that students who do not attend class regularly tend to perform poorly, as test questions will come from lectures/discussions as well as the textbook. If you have to miss a class, you are strongly advised to copy lecture notes from other students and listen to the recorded lecture.
2. Lectures will be recorded and posted to Canvas using the Echo360 system. These recordings are not intended to allow students to skip classes; rather, they are to be used to help students review class lectures in order to enable you to perform better on the tests. The best performing students indicate that reviewing the recordings is essential to performing well on the tests.
3. Anyone attending class is expected to conduct him or herself appropriately. Academic and personal misconduct by students in this class are defined and dealt with according to the procedures in the Code of Students Ethics. You are responsible for being familiar with this code and all other relevant SPEA and University policies.
4. In addition to attending class there is an expectation that you will spend approximately three to four hours a week studying course material outside of class.
5. Electronics are not allowed in class. Turn off cell phones and electronic devices, including laptops and tablets, while in class. Do not bring electronic devices to class on days a test is scheduled. Use of electronics in class will result in not receiving attendance credit for that class. For further explanation, please see this link: <http://msutoday.msu.edu/news/2014/surfing-the-web-in-class-bad-idea/>
6. If you have a disability which requires accommodation, it is your responsibility to inform the instructor at the beginning of the course. Official supporting documents are required.
7. Along with information given in class, Canvas will be an important source of information for the course, including any class cancellation notices, test date changes and clarifications concerning course expectations. Students are expected to check their IU email and our Canvas course site at least three times a week and are responsible for knowing anything communicated through these means.
8. If you have questions about your grade, please inquire in writing no later than one week of grade posting. Grades in question will not be changed later than one week after posting by instructor.
9. Late assignments are not accepted for credit unless prior arrangements have been made with the instructor following the attendance procedure above. The exception is that there will be a 12 hour grace period in which a student may submit an assignment for half credit on Canvas or by email to instructor. Assignments received within 12 hours of the due time will only be eligible to receive 50% of the possible points.

## STUDENTS WITH DISABILITIES

Students needing accommodations because of disability will need to register with the Office of Disability Services for Students (DSS) and complete the appropriate forms issued by DSS before accommodations will be given. The DSS office may be accessed as follows:

Office of Disability Services for Students  
Herman B. Wells Library, Room W302  
<http://studentaffairs.iub.edu/dss/>  
(812) 855-7578

The Office of Disability Services for Students (DSS) assists students with physical, learning, and temporary disabilities achieve their academic goals. We work with students and instructors to facilitate accommodation delivery and to link our students to resources – transportation service, mentoring and internship programs, and housing – essential to success.

**SPEA Academic Policies are posted on the class page in Canvas. Students are encouraged to be familiar with these policies.**